



# Government Finance Officers Association

## First-Time Annual Conference Attendee Scholarship Application

### 2018 Annual Conference – St. Louis, Missouri • May 6-9

The Annual Conference is an incomparable opportunity for professional growth, and we want all GFOA members to have the chance to attend. For that reason, GFOA's Executive Board implemented the First-Time Annual Conference Attendee Scholarship program in 2012. In four years, the scholarship has enabled nearly 1,700 GFOA members to attend their first Annual Conference.

As in prior years, up to 50 First-Time Annual Conference Attendee Scholarships will be awarded per state or province on a first-come, first-served basis.

#### ELIGIBILITY REQUIREMENTS

- Applicants must be GFOA active government members.

**Not a member yet?** We've made it easy—applicants can use the scholarship application to join GFOA all in one step!

- Applicants have never attended a GFOA Annual Conference before. Attendance at other training seminars or state/provincial association conferences does not impact eligibility.
- Applicants must submit a credit card valid through June 2018, which will be charged \$125 ONLY if the applicant is awarded a scholarship but does not attend the Annual Conference, unless they contact GFOA to withdraw from the program prior to the conference (no penalty for withdrawal).

GFOA charges this no-show fee to discourage anyone from taking up one of the 50 spots allotted for their state/province if they do not intend to attend the Annual Conference. If you need to cancel for any reason, please contact us so we can offer your scholarship to an applicant on the wait list.

#### BENEFITS

- The scholarship **covers the full conference registration fee**. All scholarship recipients are responsible for their travel and lodging. The scholarship does not include registration for preconference seminars held in the days leading up to the Annual Conference.
- Scholarship recipients will participate in GFOA's **mentorship program** during the Annual Conference as an introduction to the event and also the many ways to become more involved with GFOA.

As a mentee, you and a small group of other scholarship recipients will be paired with an experienced GFOA member leading up to the Annual Conference. That mentor will be able to give you lessons learned from GFOA conferences that they have acquired over the years, tips on how to get the most out of GFOA and the conference, and a friendly face to connect with at GFOA social events and throughout the conference. GFOA makes an effort to connect mentees and mentors with similar career interests and backgrounds, so it's also a great opportunity to connect with your peers.

The mentorship program will allow the mentees and mentors a chance to participate in a conference call prior to the conference and attend the First-Timer's Brunch together as a group to build upon the initial phone connection.

- Scholarship recipients are invited to kick-off their experience at the **First-Timers Brunch** on Sunday, May 6, from 10:30 a.m.–Noon, at America's Center Convention Complex. Attendees will have the opportunity to network with their peers, mentors, GFOA's Executive Board, and GFOA staff.

#### APPLICATION DETAILS - SEE NEXT PAGE

- To apply, e-mail completed application to [firstannualconference@gfoa.org](mailto:firstannualconference@gfoa.org).



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#### TO APPLY

Complete the entire application, then scan and e-mail it to [firstannualconference@gfoa.org](mailto:firstannualconference@gfoa.org). Your application will be processed within two business days. If you are awarded a scholarship, you will receive an automated message confirming your registration for the conference, as well as a welcome e-mail from GFOA staff. If you are not awarded a scholarship due to ineligibility, staff will inform you of the reason and explain what steps, if any, you can take to become eligible. If all 50 scholarships allotted to your state/province have been awarded, GFOA staff will contact you to discuss the option of being added to the waitlist for your state/province. Check the First-Time Attendee Scholarship page on GFOA's website to see if announcements have been made regarding the availability of scholarships for your state/province.

If you have any questions, e-mail [firstannualconference@gfoa.org](mailto:firstannualconference@gfoa.org).

#### STEP 1 Attendee Information

Please print or type.

First Name	MI	Last Name
Title/Position		Organization
Mailing Address		
City	State/Province	Zip
Telephone	Fax	
E-mail Address (REQUIRED)		
GFOA Membership #	Not a member yet? Join using Step 3!	

#### STEP 2 Preconference/Conference Registration

**Preconference seminars are NOT covered by the scholarship. These are optional, separate training events held in the days leading up to the Annual Conference.**

##### Friday, May 4, 2018

- Alliance for Excellence in School Budgeting – Spring Conference  
8:30 am – 4:30 pm \$310
- Leadership from the Finance Office: Building Skills for Communication and Teamwork  
8:30 am – 12:30 pm \$160
- Best Practices in Planning and Budgeting for Capital Projects  
1:00 pm – 5:00 pm \$160
- Leadership from the Finance Office: Negotiation Workshop  
1:00 pm – 5:00 pm \$160

##### Saturday, May 5, 2018

- Debt Management 101  
8:30 am – 12:30 pm \$160
- Establishing an Investment Program  
8:30 am – 12:30 pm \$160
- Leadership from the Finance Office: Disaster Planning and Organizational Resilience  
8:30 am – 12:30 pm \$160
- Accounting for a Disaster  
1:00 pm – 5:00 pm \$160
- Health Care Procurement in the Current Environment  
1:00 pm – 5:00 pm \$160

#### STEP 3 Not A Member Yet? Join GFOA

For information about membership types and fees, visit [www.gfoa.org/join](http://www.gfoa.org/join). Indicate your membership dues (if applicable) in Step 6.

- Yes, I want to become a member of GFOA.

#### STEP 4 First-Timers Brunch

- Yes, I plan to attend the First-Timers Brunch on Sunday, May 6, from 10:30 am–Noon.

#### STEP 5 Bringing a Guest?

Print name(s) of additional guest(s)/children and young adults. Please attach additional names on a separate sheet if needed.

First Name	Last Name
First Name	Last Name
<input type="checkbox"/> Children and young adults 21 or Under.	
First Name	Last Name
First Name	Last Name

#### STEP 6 Total Fees (All fees in U.S. funds)

Preconference Seminar(s):	\$ _____
New member fee	_____
Complete Set of 112th Annual Conference Session Recordings	_____
<input type="checkbox"/> Member - \$99 <input type="checkbox"/> Nonmember - \$149	_____
<b>Subtotal:</b>	\$ _____
<b>Closing Event:</b>	
# of tickets/adult, \$25.00	x _____ = _____
# of tickets/children and young adults under 21, \$10.00	x _____ = _____
# of tickets/children under 5, complimentary	x _____ = _____
<b>Total Fees:</b>	\$ _____

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### STEP 7 Method of payment (please check one)

- Payment by check:** Make payable to "Government Finance Officers Association"
- Payment by credit card:**  Amex  Discover  MasterCard  Visa

\_\_\_\_\_  
Name on Card

\_\_\_\_\_  
Card Number

\_\_\_\_\_  
Expiration Date (mandatory)

\_\_\_\_\_  
Signature

**Bill Me:** P.O. Number: \_\_\_\_\_

**You must include a purchase order number.** GFOA Tax ID Number: 36-2167796

### STEP 8 Credit Card for No-Show Fee (required)

Applicants must submit a credit card valid through June 2018, which will be charged \$125 ONLY if the applicant is awarded a scholarship but does not attend the Annual Conference.

Scholarship recipients may contact GFOA to withdraw from the program prior to the start of the conference with no penalty for withdrawal.

GFOA charges this no-show fee to discourage anyone from taking up one of the 50 spots allotted for their state/province if they do not intend to attend the Annual Conference. If you need to cancel for any reason, please contact us so we can offer your scholarship to an applicant on the wait list.

- Please charge the credit card listed in Step 7 if I do not attend the Annual Conference and do not contact GFOA to withdraw my application.
- Please charge the card listed below if I do not attend the Annual Conference and do not contact GFOA to withdraw my application.
- Amex  Discover  MasterCard  Visa

\_\_\_\_\_  
Name on Card

\_\_\_\_\_  
Card Number

\_\_\_\_\_  
Expiration Date (MUST be 6/2018 or later)

\_\_\_\_\_  
Signature

**TO APPLY, E-MAIL COMPLETED APPLICATION TO [FIRSTANNUALCONFERENCE@GFOA.ORG](mailto:FIRSTANNUALCONFERENCE@GFOA.ORG).**

## Connect with GFOA



### TWITTER

@GFOA (#GFOA & #GFOA2018)  
@GFOAJobs  
@chrisgfoa



### FACEBOOK

GFOA of the US & Canada  
GFOA Members Group



### LINKEDIN

Government Finance Officers  
Association (GFOA)