



Government Finance Officers Association

GROUP
INTERNET-BASED
COURSE

Presenting the Capital Budget

February 6, 2019 | 2:00 pm to 4:00 pm (ET)

UPDATE

LEVEL: Basic

CPE CREDITS: 2 (based on a 50-minute hour)

FIELD OF STUDY: Finance

PREREQUISITE: None

Speakers:

John Fishbein, Senior Program Manager, GFOA, Chicago, Illinois
Mike Bailey, Finance Consultant, Municipal Research and Services Center, Seattle, Washington

Who Will Benefit:

This session is intended for budget staff and others responsible for communicating the capital budget for a government.

Program Description:

After the capital budget or multi-year capital plan is adopted, governments should decide how to best present major capital program highlights in the operating budget document. An exceptional capital budget presentation enhances the transparency and accountability to citizens. It also provides context for stakeholders to understand major components of the capital budget and its relationship to the operating budget. GFOA has best practices that are concentrated on the development, implementation, and monitoring of the capital budget. This training will focus on how to best communicate the capital budget.

Seminar Objectives:

Those completing this seminar will be able to:

Seminar objectives include (1) capital planning policies, (2) master plans and capital improvement planning, (3) multi-year capital planning, (4) capital asset management, (5) communicating capital improvement strategies, and (6) capital project monitoring and reporting. In addition, the capital presentation should include a summary/highlights section, project detail on major capital items, and operating impacts.

Recommended GFOA Reading:

For further study

GFOA Best Practice on Presenting the Capital Budget. <http://www.gfoa.org/presenting-capital-budget>

To learn more or register for this event,
visit www.gfoa.org.

For further study check out course recommended reading
and other GFOA publications on the website.

It's Easy to Participate

- GFOA's internet training is delivered to attendees via a secure website and audio conferencing service.

Equipment Needed

- A computer with a web browser to view the presentation. If you have speakers for your computer, you will be able to listen to the training using them.
- If you do not have speakers for your computer, you will need a phone to listen to the presentation. (Speaker phone recommended, but not required.)

How It Works

- Participants will receive an e-mail invitation containing a link with instructions at the beginning of the week the course will be taking place from the e-mail address messenger@webex.com. (Please add this e-mail address to your "allowed senders list.")
- Materials can be viewed on a secure internet site.
- Questions can be asked at any time during the course, and interactive exercises will test your mastery of the material.
- To join the event more quickly, you can set up Event Manager before the event starts. Go to: <https://gfoa.webex.com/gfoa/ecsetup.php?frommail=1>.

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- Member: \$85 Non-Member: \$160

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Inquiries: For information regarding administrative policies such as complaints and refunds, please contact GFOA at training@gfoa.org or at 312-977-9700.



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